

## WMG Academy Vacancy Advertisement

Hiring: **Attendance and Welfare Officer**

### ABOUT US

Very excitingly, from September 2026, WMG Academy Trust will welcome its first cohort of Year 9 students. This marks a significant milestone in our journey and enables us to further shape and strengthen our UTC curriculum, reinforcing our business-like, business-led ethos from an even earlier stage.

WMG Academy is a thriving and welcoming establishment for aspiring young Engineers. With a strong emphasis on science, technology, engineering and mathematics (STEM), we offer a distinctive curriculum that includes GCSEs (including core subjects), A Levels, vocational and technical qualifications, or a combined approach.

This is a unique time to join WMG Academy and play a part in shaping the future of Engineering, STEM and Digital education.

Our career-focused approach to education is designed to engage students, helping them identify their strengths, reach their full potential, and confidently take their first steps into the world of work. From our business dress, structured working day as well as meaningful opportunities to collaborate with industry partners on real-life projects, our students experience an environment that mirrors the expectations of modern engineering and technology workplaces. As a result, parents see confidence grow and employment prospects soar.

### WHO WE'RE LOOKING FOR A VERY SPECIAL Attendance and Welfare Officer

The role is primarily focused on improving levels of student attendance across the Academy by building relationships with key students and their families through home visits. Conduct safe-and-well checks and contribute to administration of attendance including compiling evidence for statutory action.

Research shows that student attendance is one of the greatest mitigating factors for young people when striving to reach, and endeavouring to exceed, their academic potential. The impact of non-attendance for students who hail from disadvantaged backgrounds is far greater than their advantaged counterparts.

In this role, you will work closely with senior leaders, pastoral colleagues, external agencies, the local authority, students and their families as you strive to unpick any challenges that may be in existence for students in securing regular attendance. You will ensure that the statutory obligations around student attendance, the reporting of student attendance and the integrity of attendance registers is maintained – supporting and challenging where required. For full details, please refer to the job description

### YOU WILL HAVE:

- 5 A\*- C (or 9-4) grades at GCSE including English and Maths
- Evidence of continuous professional development.
- The ability to maintain positive relationships with students, parents and staff

### WHAT WE OFFER STAFF

- **Development:** Ongoing accredited training and sponsorship for extended skills qualifications.
- **Work-Life Balance:** Flexible/hybrid working where possible.
- **Wellbeing:** Comprehensive program including physiotherapy, counseling, and VivUp scheme perks.
- **Rewards:** £250 Staff Recruitment Referral scheme and a competitive pension.

Please review the job description and person specification for further information about the role.

[solihull.wmgacademy.org.uk](http://solihull.wmgacademy.org.uk)

### KEY DATES

Closing Date & Time: **24th April 2026**

Interview Date(s): **W/C 27th April 2026**

Proposed Start Date: **1st June 2026**

### HOW TO APPLY

Please complete the Application Form fully and return it to [s.giles@wmgacademy.org.uk](mailto:s.giles@wmgacademy.org.uk) . Ensure your supporting statement addresses the essential criteria in the person specification

You should ensure your application form and supporting statement address all elements of the person specification. We will only consider candidates who meet the vast majority of the essential criteria outlined in the person specification.

### WMG ACADEMY FOR YOUNG ENGINEERS TRUST

#### WMG ACADEMY SOLIHULL

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